

## **Before Starting the Project Application**

**To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.**

Things to Remember:

- Only Collaborative Applicants may apply for CoC Planning funds using this application, and only one CoC Planning application may be submitted during the FY 2018 CoC Program grant competition.
- Additional training resources can be found on the HUD Exchange at <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>
- Program policy questions and problems related to completing the application in e-snaps may be directed to HUD the HUD Exchange Ask A Question
- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award management (SAM) in order to apply for funding under the Continuum of Care (CoC) Program Competition. For more information see the FY 2018 CoC Program NOFA.
- To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA, including the General Section Technical Correction, and all requirements and criteria met.
- Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with the instructions found on each individual screen
- Before completing the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.
- HUD reserves the right to reduce or reject any new or renewal project that fails to adhere to 24 CFR Part 578 and application requirements set forth in the FY 2018 CoC Program NOFA.

## 1A. SF-424 Application Type

**1. Type of Submission:**

**2. Type of Application:** CoC Planning Project Application

**If Revision, select appropriate letter(s):**

**If "Other", specify:**

**3. Date Received:** 09/13/2018

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**6. Date Received by State:**

**7. State Application Identifier:**

## 1B. SF-424 Legal Applicant

### 8. Applicant

**a. Legal Name:** City of St. Louis

**b. Employer/Taxpayer Identification Number (EIN/TIN):** 43-6003231

<b>c. Organizational DUNS:</b>	620680223	<b>PLUS 4</b>	
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### d. Address

**Street 1:** 1520 Market

**Street 2:** Suite 4065

**City:** St. Louis

**County:** St. Louis City

**State:** Missouri

**Country:** United States

**Zip / Postal Code:** 63103

### e. Organizational Unit (optional)

**Department Name:** Human Services

**Division Name:** Homeless Services

### f. Name and contact information of person to be contacted on matters involving this application

**Prefix:** Mr.

**First Name:** Todd

**Middle Name:**

**Last Name:** Waelterman

**Suffix:**

**Title:** Chief of Operations

**Organizational Affiliation:** City of St. Louis

**Telephone Number:** (314) 622-3201

**Extension:**

**Fax Number:** (314) 622-4061

**Email:** [WaeltermanT@stlouis-mo.gov](mailto:WaeltermanT@stlouis-mo.gov)

## 1C. SF-424 Application Details

**9. Type of Applicant:** C. City or Township Government

**10. Name of Federal Agency:** Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Title:** CoC Program

**CFDA Number:** 14.267

**12. Funding Opportunity Number:** FR-6200-N-25

**Title:** Continuum of Care Homeless Assistance Competition

**13. Competition Identification Number:**

**Title:**

## 1D. SF-424 Congressional District(s)

**14. Area(s) affected by the project (state(s) only):** Missouri  
**(for multiple selections hold CTRL+Key)**

**15. Descriptive Title of Applicant's Project:** MO-501 CoC Planning Application FY2018

**16. Congressional District(s):**

**a. Applicant:** MO-001  
**b. Project:** MO-001  
**(for multiple selections hold CTRL+Key)**

**17. Proposed Project**

**a. Start Date:** 12/01/2019  
**b. End Date:** 11/30/2020

**18. Estimated Funding (\$)**

**a. Federal:**  
**b. Applicant:**  
**c. State:**  
**d. Local:**  
**e. Other:**  
**f. Program Income:**  
**g. Total:**

## 1E. SF-424 Compliance

**19. Is the Application Subject to Review By State Executive Order 12372 Process?** b. Program is subject to E.O. 12372 but has not been selected by the State for review.

**If "YES", enter the date this application was made available to the State for review:**

**20. Is the Applicant delinquent on any Federal debt?** No

**If "YES," provide an explanation:**

## 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:

### 21. Authorized Representative

**Prefix:** Mayor

**First Name:** Lyda

**Middle Name:**

**Last Name:** Krewson

**Suffix:**

**Title:** Mayor

**Telephone Number:** (314) 622-3201  
**(Format: 123-456-7890)**

**Fax Number:** (314) 622-4061  
**(Format: 123-456-7890)**

**Email:** krewsonl@stlouis-mo.gov

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/13/2018



# 1G. HUD 2880

**Applicant/Recipient Disclosure/Update Report - Form 2880**  
**U.S. Department of Housing and Urban Development**  
**OMB Approval No. 2510-0011 (exp.11/30/2018)**

## Applicant/Recipient Information

### 1. Applicant/Recipient Name, Address, and Phone

**Agency Legal Name:** City of St. Louis

**Prefix:**

**First Name:** Lyda

**Middle Name:**

**Last Name:** Krewson

**Suffix:**

**Title:** Mayor

**Organizational Affiliation:** City of St. Louis

**Telephone Number:** (314) 622-3201

**Extension:**

**Email:** krewsonl@stlouis-mo.gov

**City:** St. Louis

**County:** St. Louis City

**State:** Missouri

**Country:** United States

**Zip/Postal Code:** 63103

**2. Employer ID Number (EIN):** 43-6003231

**3. HUD Program:** Continuum of Care Program

**4. Amount of HUD Assistance Requested/Received:** \$389,491

(Requested amounts will be automatically entered within applications)

**5. State the name and location (street address, city and state) of the project or activity:** MO-501 CoC Planning Application FY2018 1520 Market St. Louis Missouri

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

**Part I Threshold Determinations**

**1. Are you applying for assistance for a specific project or activity?** Yes  
 (For further information, see 24 CFR Sec. 4.3).

**2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.** Yes

**Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds**

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
See Other Attachment for complete list			

**Part III Interested Parties**

You must disclose:  
 1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and  
 2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a		Financial Interest	Financial Interest
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reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	in Project/Activity (\$)	in Project/Activity (%)
N/A	NA	NA	\$0.00	0%

**Certification**

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

**I AGREE:**

**Name / Title of Authorized Official:** Lyda Krewson, Mayor

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/19/2017

# 1H. HUD 50070

## HUD 50070 Certification for a Drug Free Workplace

**Applicant Name:** City of St. Louis

**Program/Activity Receiving Federal Grant Funding:** CoC Program

**Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:**

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:	
a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b. Establishing an on-going drug-free awareness program to inform employees --- (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;	

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and**

X
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accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

**Authorized Representative**

**Prefix:** Mayor

**First Name:** Lyda

**Middle Name**

**Last Name:** Krewson

**Suffix:**

**Title:** Mayor

**Telephone Number:** (314) 622-3201  
**(Format: 123-456-7890)**

**Fax Number:** (314) 622-4061  
**(Format: 123-456-7890)**

**Email:** krewsonl@stlouis-mo.gov

**Signature of Authorized Representative:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/13/2018

## **CERTIFICATION REGARDING LOBBYING**

### **Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### **Statement for Loan Guarantees and Loan Insurance**

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

**the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

**I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:**

X
---

**Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)**

**Applicant's Organization:** City of St. Louis

**Name / Title of Authorized Official:** Lyda Krewson, Mayor

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/13/2018

# 1J. SF-LLL

**DISCLOSURE OF LOBBYING ACTIVITIES**  
**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.**  
**Approved by OMB0348-0046**

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

**Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (lobbying a federal administration or congress) in connection with the CoC Program?** No

**Legal Name:** City of St. Louis

**Street 1:** 1520 Market

**Street 2:** Suite 4065

**City:** St. Louis

**County:** St. Louis City

**State:** Missouri

**Country:** United States

**Zip / Postal Code:** 63103

**11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.**

**I certify that this information is true and complete.**

X



**Authorized Representative**

**Prefix:** Mayor

**First Name:** Lyda

**Middle Name:**

**Last Name:** Krewson

**Suffix:**

**Title:** Mayor

**Telephone Number:** (314) 622-3201  
**(Format: 123-456-7890)**

**Fax Number:** (314) 622-4061  
**(Format: 123-456-7890)**

**Email:** krewsonl@stlouis-mo.gov

**Signature of Authorized Official:** Considered signed upon submission in e-snaps.

**Date Signed:** 09/13/2018

## 2A. Project Detail

**1a. CoC Number and Name:** MO-501 - St. Louis City CoC

**1b. Collaborative Applicant Name:** City of St. Louis

**2. Project Name:** MO-501 CoC Planning Application FY2018

**3. Component Type:** CoC Planning Project Application

## 2B. Project Description

### **1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.**

In FY18, CoC Planning Grant funds will be used to support St. Louis City CoC's continued compliance in operating the CoC, in designating and operating an HMIS, and for the purpose of planning in accordance with 24 CFR 578.7. In order to successfully implement these responsibilities and support uniform compliance of HUD regulation across the CoC, planning grant funds will be used to support coordination activities, project evaluation, CoC application activities, developing a CoC system, and HUD compliance activities. Beginning in FY18, a new area of emphasis for building the CoC's capacity will focus on strengthening project evaluation. This approach will enable the CoC to more effectively use data and evaluation to strengthen system performance, ultimately resulting in measurable demonstrated progress toward the goal of preventing and ending homelessness.

Additionally, in recognition of the unsustainability of the CoC's current volunteer-led and driven governance model, the CoC Board in partnership with the Collaborative Applicant, will implement an intentional multi-year strategic approach to systematically build the capacity and infrastructure of the CoC. Through a combination of the following planning grant activities, the CoC will develop and implement a sustainability plan to secure and diversify funding to provide on-going backbone administrative support and long-term community-wide funding for housing and homeless services: 1) phased-in administrative staff support over a three-year period beginning in FY17, 2) enhanced training opportunities for the CoC, 3) technical assistance for DHS staff and the CoC for the program competition application, 4) strengthening data and evaluation capacity, 5) continued engagement in regional planning and coordination, and 6) responding to challenges identified in the implementation of Coordinated Entry.

### **2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

The FY18 planning grant will transition the administrative staff support function begun in FY17 to a full-time director-level position with the experience and expertise to effectively implement the infrastructure, capacity-building, and sustainability strategies necessary to achieve measurable progress in preventing and ending homelessness. The determination on where this position will be housed will be made three months prior to the hiring process (6 months prior to the start of the grant), which would be conducted three months prior to the execution of this grant. The hiring process for the 1.0 FTE CoC Director would be conducted by the CoC Board in partnership with the Collaborative Applicant to ensure that support for directing all activities of the CoC, its committees, and the compliance and monitoring functions conducted by the Collaborative Applicant complement and strategically align to support both HUD compliance and system performance. At least 3 months prior to the grant year,

the CoC in coordination with the Collaborative Applicant will issue RFPs to secure consulting and/or expert services for CoC application activities, CoC project evaluation activities, marketing activities and strategic planning activities.

**3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?**

Requested funds will build capacity and support the development of the infrastructure needed to enable the CoC to increase its effectiveness and community impact. The emphasis in FY18 on both long-term strategic planning and strengthening project evaluation will support the CoC to more effectively use data and evaluation to drive planning and strategic approaches that prevent, divert and reduce the number of people experiencing homelessness. Additional training, conference attendance, and technical assistance available to the CoC leadership (including Board and Committee Chairs), DHS staff, and subrecipients will create opportunities to achieve greater impact through the identification and implementation of evidence-based and best practice approaches to system change and service delivery.

**4. How will the planning activities continue beyond the expiration of HUD financial assistance?**

Having the necessary infrastructure in place to move the CoC from a volunteer-led and driven governance model to more of a collective impact approach to addressing homelessness as a community-issue will position the CoC to not only diversify its membership, but to have the capacity required to diversify its revenue by seeking and securing additional funding support from the corporate, foundation, and philanthropic community. Engagement of housing funders and developers will also be critical to increase the availability of affordable housing that supports those most at-risk of homelessness, in addition to increasing the availability of permanent housing solutions for those experiencing homelessness.

The multi-year approach described will build upon planning grant activities implemented in FY17 to work toward creating the awareness and political will for St. Louis City and the St. Louis region to recognize the importance and impact that ending homelessness will have on the region's quality of life.

### 3A. Governance and Operations

1. How often does the CoC conduct meetings of the full CoC membership? Bi-Monthly

2. Does the CoC include membership of a homeless or formerly homeless person? Yes

2a. For members who are homeless or formerly homeless, what role do they play in the CoC membership? (Select all that apply)

Participates in CoC meetings:	<input checked="" type="checkbox"/>
Votes, including electing Coc Board:	<input checked="" type="checkbox"/>
Sits on CoC Board:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

3. Does the CoC's governance charter incorporate written policies and procedures for each of the following

a. Written agendas of CoC meetings? Yes

b. Coordinated Entry? (Also known as centralized or coordinated assessment) Yes

c. Process for monitoring outcomes of ESG recipients? Yes

d. CoC policies and procedures? Yes

e. Written process for board selection? Yes

f. Code of Conduct for board members that includes a recusal process? Yes

g. Written standards for administering assistance? Yes

4. Were there any written complaints received by the CoC in relation to project review, project selection, or other items related to 24 CFR 578.7 or 578.9 within the past 12 months? No

### 3B. Committees

Provide information for up to five of the most active CoC-wide planning committees, subcommittees and/or workgroups, to address homeless needs in the CoC's geographic area that recommend and set policy priorities for the CoC, including a brief description of the role and the frequency of the meetings. Only include committees, subcommittees and/or workgroups, that are directly involved in CoC-wide planning and not the regular delivery of services.

Name of Group	Role of the Group (max 750 characters)	Meeting Frequency	Name of Individuals and/or Organizations Represented
St. Louis Area Regional Commission on Homelessness	To work on regional homelessness issues that impact the bi-state St. Louis region. This group is made up of delegates of 6 area CoCs and 25 additional regional stakeholders. This group assists in mobilizing additional resources to strengthen our CoCs and bring awareness and advocacy to region-wide policies that impact our ability to provide adequate housing and services to persons who are homeless.	Monthly	St. Louis City CoC, St. Louis County CoC, St. Charles/Lincoln/Warren CoC, Madison, IL CoC, St. Clair County CoC, BOS CoC, Vet Admin, Sal Army, SLU Hospital, Legal Services of Eastern Missouri, United Way of Greater St. Louis, St. Louis University
System Performance Committee	The System Performance Committee formulates and recommends strategic goals and objectives for the St. Louis City CoC and monitors progress by analyzing system-wide data and identifying gaps and trends in the system. The committee oversees the annual Point in Time Count.	Monthly	Places for People, Gateway Housing First, St. Louis City DHS, St. Patrick Center, Employment Connection, Hope House, ICA, Arch City Defenders, VA, Doorways, Queen of Peace, Our Lady's Inn, DePaul USA, St. Louis County DHS, Jennings School District
Program Performance Committee	The Program Performance committee conducts the annual ranking and review of all CoC and ESG projects. The committee assists in developing appropriate RFPs seeking new projects as needed. Through an objective scoring criterion this committee advises the CoC on whether each project meets basic criteria and recommends priority ranking for eligible projects. Additionally, this committee monitors performance throughout the year and provides feedback to subrecipients to ensure they are meeting benchmarks	Monthly	Gateway Housing First, DePaul USA, Gateway 180, St. Xavier College Church, ICA, Greg Vogelweid, Craig Westbay, Maggie Grady, Arch City Defenders, Janie Oliphant, St. Louis Mental Health Board
Service Delivery Committee	The Service Delivery Committee promotes the coordination and effectiveness of services, both existing and new, across all components of the CoC. This committee oversees a joint City CoC /County CoC implementation of Coordinated Entry and as well as works to identify gaps within the system and recommends strategic solutions to address them.	Monthly	Dept Mental Health, Vet Admin, Youth in Need, U Way, St. Patrick Ctr, St. L City DHS, Gateway Housing 1st, Loaves & Fishes, Covenant House, St. L County DHS, Hope House, St. Martha's, ICA, Queen of Peace, Lydia's House, Epworth, Legal Svc of East MO
HMIS Committee	The HMIS Committee works closely with the HMIS Lead to ensure HMIS Compliance. The Committee evaluates the HMIS Lead annually and makes recommendations to the CoC. The HMIS Committee works to recommend and implement all HMIS policies and procedures.	Monthly	Sal Army, St. L Mental Health Board, BHN, Places for People, MISI, Arch City Defenders, Peter & Paul, St. Patrick Center, ICA, Gateway 180, Washington Univ, United Way, Our Lady's Inn, Paraquad, Youth in Need, Loaves & Fishes, Every Child's Hope

## 4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

### Summary for Match

Total Value of Cash Commitments:	\$0
Total Value of In-Kind Commitments:	\$97,373
Total Value of All Commitments:	\$97,373

**1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant?**      No

**Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.**

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	In-Kind	Government	City of St. Louis	09/10/2018	\$97,373

## Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** In-Kind
- 3. Type of source:** Government
- 4. Name the source of the commitment:** City of St. Louis  
**(Be as specific as possible and include the office or grant program as applicable)**
- 5. Date of Written Commitment:** 09/10/2018
- 6. Value of Written Commitment:** \$97,373

**Before grant execution, services to be provided by a third party must be documented by a memorandum of understanding (MOU) between the recipient or subrecipient and the third party that will provide the services.**



## 4B. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 30, 2020?** Yes

**2. Does this project propose to allocate funds according to an indirect cost rate?** No

**3. Select a grant term:** 1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
<b>1. Coordination Activities</b>	.50 FTE CoC Director @ \$75,000 salary + \$22,500 benefits for working with CoC Board and Collaborative Applicant to coordinate and staff all activities of the CoC, Coordinate all meetings/trainings creating written standards, working with committees, creating and implementing a fundraising plan to sustain CoC future staffing and coordinate participation in regional CoC activities; \$75,131 for Regional CoC Planning Cost Sharing	\$123,881
<b>2. Project Evaluation</b>	.10 FTE CoC Director @\$75,000 salary + \$22,500 benefits for supervising project evaluation activities of the CoC. Approximately 350 hours at \$140 per hour in expert data analysis and expert evaluation services	\$58,750
<b>3. Project Monitoring Activities</b>		
<b>4. Participation in the Consolidated Plan</b>		
<b>5. CoC Application Activities</b>	.05 FTE CoC Director @\$75,000 salary + \$22,500 benefits; approximately 624 hours at a rate of approximately \$140 per hour, in expert and technical advice to assist CoC in CoC application activities	\$92,235
<b>6. Determining Geographical Area to Be Served by the CoC</b>		
<b>7. Developing a CoC System</b>	.30 FTE CoC Director @\$75,000 salary + \$22,500 benefits for meetings/trainings coordination, creating written standards, Coordinating and working with CoC on Strategic Planning; Training/Workshops for CoC Members (VI-SPDAT/SPDAT, Trauma Informed Care, Housing Focused Case Management) 4 trainings at \$5,000 (includes travel for training); HUD-approved Conference participation for key CoC leaders @ \$10,000; Consultant to help with marketing collaterals & strategic planning facilitation – approximately 175 hours at \$140 per hour	\$83,750
<b>8. HUD Compliance Activities</b>	.05 FTE CoC Director @\$75,000 salary + \$22,500 benefits for training coordination, creating written standards, holding compliance visits with agencies; Trainings and workshops including HEARTH Act Compliance, Fair Housing, Equal Access, Subrecipient Training (8 Trainings @\$1,500) Technical Assistance in review of HUD compliance reporting 100 hours @ approximately \$140	\$30,875
<b>Total Costs Requested</b>		\$389,491
<b>Cash Match</b>		\$0
<b>In-Kind Match</b>		\$97,373
<b>Total Match</b>		\$97,373
<b>Total Budget</b>		\$486,864

**Click the 'Save' button to automatically calculate the Total Assistance**

## 5A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1. Other Attachment(s)	No		
2. Other Attachment(s)	No		

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## 5A. In-Kind MOU Attachment

Document Type	Required?	Document Description	Date Attached
In-Kind Match MOU	No		

## Attachment Details

### Document Description:

## 5B. Certification

### A. For all projects:

#### Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or

disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

**1-Year Operation Rule.**

For applicants receiving assistance for CoC planning: the project will be operated for the purpose specified in the application for any year for which such assistance is provided.

**D. Explanation.**

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall attach an explanation behind this page.

**Name of Authorized Certifying Official:** Lyda Krewson

**Date:** 09/13/2018

**Title:** Mayor

**Applicant Organization:** City of St. Louis

**PHA Number (For PHA Applicants Only):**

**I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).**

X



## 6A. Submission Summary

Page	Last Updated
<b>1A. SF-424 Application Type</b>	No Input Required
<b>1B. SF-424 Legal Applicant</b>	No Input Required
<b>1C. SF-424 Application Details</b>	No Input Required
<b>1D. SF-424 Congressional District(s)</b>	09/12/2018
<b>1E. SF-424 Compliance</b>	07/18/2018
<b>1F. SF-424 Declaration</b>	07/18/2018
<b>1G. HUD 2880</b>	07/18/2018
<b>1H. HUD 50070</b>	07/18/2018
<b>1I. Cert. Lobbying</b>	07/18/2018
<b>1J. SF-LLL</b>	07/18/2018

<b>2A. Project Detail</b>	09/09/2018
<b>2B. Description</b>	09/09/2018
<b>3A. Governance and Operations</b>	09/09/2018
<b>3B. Committees</b>	09/09/2018
<b>4A. Match</b>	09/12/2018
<b>4B. Funding Request</b>	09/12/2018
<b>5A. Attachment(s)</b>	No Input Required
<b>5A. In-Kind MOU Attachment</b>	No Input Required
<b>5B. Certification</b>	09/09/2018